

## SPRING 2009 FINAL EXAM SCHEDULE

Final exams may NOT be administered the last week of classes.  
ATHENS CAMPUS FINAL EXAM SCHEDULE

<b>Exam Time</b>	<b>Monday May 11</b>	<b>Tuesday May 12</b>	<b>Wednesday May 13</b>	<b>Thursday May 14</b>	<b>Friday May 15</b>
9:00 AM – 11:15 AM	MWF 8:00 AM classes	TR 8:00 AM classes	MWF 9:00AM classes	TR 9:30 AM Classes	MWF 10:00 AM classes
11:30 AM – 1:45 PM	MWF 11:00 AM classes	TR 11:00 AM classes	MWF 12:00PM classes	TR 12:30 and 1:00 PM classes	MWF 1:00 PM classes
2:00 PM – 4:15 PM	MWF 2:00 PM classes	TR 2:00 PM classes	MWF 3:00 PM classes	TR 3:30 PM classes	MWF 4:00 PM classes
<b>Grades Due</b>	<b>4 p. m. Wednesday May 13</b>	<b>4 p. m. Thursday May 14</b>	<b>4 p. m. Friday May 15</b>	<b>4 p. m. Monday May 18</b>	<b>4 p. m. Monday May 18</b>

Music Jury examinations are scheduled individually by the department of music.

**Evening Classes – Athens:** Classes meeting at 5 PM or later will have a two-hour final at the regularly scheduled class meeting time during finals week, May 11 – 15. If the two-hour exam block results in a conflict with an exam in a later evening course, the student must notify the professor of the later course and either arrange for a late arrival time or reschedule the exam at the discretion of the professor.

### BECKLEY HEC FINAL EXAM SCHEDULE

<b>Exam Time</b>	<b>Monday May 11</b>	<b>Tuesday May 12</b>	<b>Wednesday May 13</b>	<b>Thursday May 14</b>	<b>Friday May 15</b>
2:00 PM – 4:15 PM	Monday 1:00 PM classes	Tuesday 1:00 PM classes	Wednesday 1:00 PM classes	Thursday 1:00 PM classes	<b>Friday 10:30AM classes</b>
5:00 PM – 7:15 PM	Monday or MW 4:00 PM classes	Tuesday or TR 4:00 PM classes	Wednesday 4:00 PM classes	Thursday 4:00 PM classes	Exam 10:30 – 12:45
7:30 PM – 9:45 PM	Monday or MW 7:00 PM classes	Tuesday or TR 7:00 PM classes	Wednesday 7:00 PM classes	Thursday 7:00 PM classes	<b>Saturday 10 AM classes</b> Exam Friday 7:00 PM – 9:15 PM
<b>Grades Due</b>	<b>4 p. m. Wednesday May 13</b>	<b>4 p. m. Thursday May 14</b>	<b>4 p. m. Friday May 15</b>	<b>4 p. m. Monday May 18</b>	<b>4 p. m. Monday May 18</b>

TO THE MEMBERS OF THE FACULTY:

Any examination for which this schedule does not provide, or any departure from it, must be approved in advance by the Vice President and Academic Dean, on the request of the instructor made through the department and/or division chairperson.

Faculty also should carefully note the deadlines for grades to be submitted to the Registrar's Office by the Division Chairperson so that grades will be ready when needed. The Divisional Office is responsible for transmitting grades to the Registrar's Office by the deadline shown above. I urge each Faculty member to submit grades as requested in this memorandum.

Dr. Stephen Rowe  
Interim Vice President and Academic Dean